## Highland Home Christian Camp – **RISK ANALYSIS & MANAGEMENT SYSTEM**

Activity/Situation: IN DOOR GAMES.

Date Reviewed: Thursday, January 21, 2016

**Location:** Highland Home Christian Camp Pohangina Valley.

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RISKS	Accident, injury other forms of loss.	Noise Physical injury Dehydration Asthma and respiratory problems Violence / physical fighting. Over exertion. Inadequate ventilation.		
		PEOPLE	EQUIPMENT	ENVIRONMENT
CASUAL FACTORS	Hazards, Perils, Dangers	Fainting / respiratory disorders. Running into objects or other participants. Carpet burns. Scrapes from concrete	Using inappropriate equipment for the game being played.	Poor ventilation. Uneven surface. Concrete floor.
RISK MANAGEMENT STRATEGIES	Normal Operations	Leaders to monitor & control.  Make area for spectators to stand or sit.  Ensure appropriate clothing and foot wear is worn.  Allow breaks for drinks.  Choose games to suit available area.	Remove any indoor furniture that may cause injury. Ensure any sports equipment used is in good condition and suitable for the game being played.	Ensure adequate ventilation.
	Emergency	First Aid Kit is available to staff member or supervisors.		

RELEVANT INDUSTRY STANDARDS APPLICABLE			
POLICIES AND GUIDELINES RECOMMENDED	To wear appropriate clothing & foot wear for the game being played. Be aware of non participants in area. Use appropriate equipment for the game being played. Choose appropriate playing area for age, skill level and fitness of participants. Check equipment is in good condition. Allow breaks for drinks. Ensure any safety equipment required for the game is available. Check for the removal of any hazardous clothing or accessories is removed before playing.		
SKILLS REQUIRED BY STAFF	Group management First Aid skills. Clear communicator of instructions. Ability to encourage and put players at ease. Vigilance and awareness.		
FINAL DECISION ON IMPLEMENTING ACTIVITY	- Choose One-  - ACCEPT - REJECT		
	Name: Date:  Comments:  HHCC staff may stop this activity if they deem it best.		