**Annual Invoice Payment Options**

The following are **options** for payment:

1. **In full by 31 March, or**
2. **Four payment instalments due 31 March, 31 May, 31 July, and 30 September, or**
3. **Make arrangements, prior to 31 March, with the DPN Attendance Dues team to make payment by weekly, fortnightly or monthly instalments.**

Attendance dues can be paid by:

**Internet Banking**

Our bank Account details are:

*Bank:* ***BNZ***

*Branch:* ***Terrace End***

*Account Number:* ***02 0630 0237950 04***

*Reference Number: Include your account number from your invoice*

**Automatic Payment**

Set up regular deductions from your bank account completing the automatic payment form (C1) or through your bank directly, using our bank details above.

**Credit Card**

Visa or Master card only - Make a one-off payment or regular deduction by completing a remittance form (C2) and forwarding to us at **DPN** **Attendance Dues team, PO Box 5279, Terrace End, Palmerston North, 4441.**

**In person**

By cash or EFTPOS at our office between 8.30am-4.30pm, Monday to Friday, Diocesan Centre, 33 Amesbury Street, Palmerston North.

**Assistance**

If you are experiencing difficulty paying your account or want assistance with payment options please contact your principal or parish priest who will discuss options with you and/or put you in touch with attendance dues advisers. Alternatively you can contact the Attendance Dues team directly

DPN Attendance Dues team - Contact Information:

**Telephone:** 06 350 3825 or 0800 200 208

**Email:** [dues@pndiocese.org.nz](mailto:dues@pndiocese.org.nz)