

Insurance of School Buildings

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All integrated school property owned by proprietors of Catholic integrated schools in the Diocese of Palmerston North is currently insured through the Catholic Church Underwriting Agency (CCUA).

The insurance policy also covers some non-integrated property, including adventure playgrounds, shaded areas and confidence courses at the request of the proprietor, Board of Trustees or other organisation responsible for insuring such property.

The insurance premium in respect of integrated school property is paid from attendance dues. Insurance premiums for non-integrated property is payable by the proprietor, Board of Trustees or other organisation requesting insurance cover.

Insurance Enquiries

The New Zealand Catholic Church Insurance Scheme is administered by Crombie Lockwood (NZ) Ltd from its Auckland office.

All enquiries about school property insurance should be made to Tony Gale at Crombie Lockwood Ltd. His contact details are:

Tony Gale

Phone 09 358 5923 (DDI) or 021 410 690

Freephone: 0800 656 760

Fax (09) 356 7221

Email: tony.gale@crombielockwood.co.nz or enquiries@crombielockwood.co.nz

Enquiries can also be made to Corinne Richdale at the Diocese of Palmerston North. Her contact details are:

Corinne Richdale

Property Operations Manager

Phone 06 354 1780 ext 851

Insurance of School Buildings

Cell: 021 859 231

Email: crichdale@pndiocese.org.nz

Emergency Contact Details

Please contact Crombie Lockwood (NZ) Ltd in an emergency or during out of office hours.
The contact details are: Crombie Lockwood (NZ) Ltd

Level 23 Crombie Lockwood Tower,
191 Queen Street,
Auckland 1010
PO Box 91747,
Victoria Street, West,
Auckland 1142

Phone: 09 358 2258

Fax: 09 356 7221

Web site: www.crombielockwood.co.nz

Email: enquiries@crombielockwood.co.nz

Broker: Tony Gale

Phone 09 358 5923 or 021 410 690

Free phone: 0800 656 760

Fax (09) 356 7221

Email: tony.gale@crombielockwood.co.nz or enquiries@crombielockwood.co.nz

Making an Insurance claim

Schools making claims in respect of school property should use the General Insurance Claim Form.

Please complete the claim form and send it with all the relevant supporting documents to:

New Zealand Catholic Church Insurance Scheme (NZCCIS)

PO Box 91 747
Victoria Street West
Auckland 1142

Freephone: 0800 656 760

Fax (09) 356 7221

Email: enquiries@crombielockwood.co.nz

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It is also important that you notify Corinne Richdale at the Diocese of Palmerston North of the claim so the Proprietor is kept informed (and can take any additional action necessary).

School Chattels (Contents) Insurance

Boards of Trustees of Catholic integrated schools in the Palmerston North Diocese insure their school chattels (contents) through Crombie Lockwood (NZ) Ltd, Insurance Brokers.

All enquiries about school chattels insurance should be made to Tony Gale of Crombie Lockwood (NZ) Ltd. His contact details are:

Tony Gale

Phone 09 358 5923 or 021 410 690

Freephone: 0800 656 760

Fax (09) 356 7221

Email: tony.gale@crombielockwood.co.nz or enquiries@crombielockwood.co.nz

The Diocese of Palmerston North, and other Proprietors of Catholic schools in the Diocese, do not handle enquiries about school chattels insurance.

Schools making claims in respect of their school chattels insurance policy should use the General Insurance Claim Form. [Download form.](#)

The completed claim form and all relevant supporting documents should be sent to:

Crombie Lockwood (NZ) Ltd

PO Box 91 747

Victoria Street West

Auckland 1142

Freephone: 0800 656 760

Fax (09) 356 7221

Email: enquiries@crombielockwood.co.nz